



The Chartered Institute of  
Logistics & Transport

South Africa

# Individual Membership Application Form

Please write clearly using BLOCK CAPITAL LETTERS and BLACK INK.

Surname:	Forename(s):
Mr/Mrs/Ms/Other Title	Date of Birth: / /
<u>Home Address:</u>	<u>Company Name:</u>
	<u>Work Address:</u>
<u>Postal Code:</u>	<u>Postal Code:</u>
<u>Country:</u>	<u>Country:</u>
<u>Telephone Code and No:</u>	<u>Telephone Code and No:</u>
<u>Fax Code and No:</u>	<u>Fax Code and No:</u>
<u>E-mail:</u>	<u>E-mail:</u>
<u>Current Job Title:</u>	
<u>Date Joined Organisation:</u>	<u>Date Appointed to Current Position:</u>
<u>Job Title of Immediate Supervisor</u>	

**Very Important.** With this application for membership, please send a full Curriculum Vitae giving full details as requested in the Guidance Notes on the reverse side of this sheet, together with copies of your certificates and qualifications.

## DETAILS OF REFEREES:

Five members should recommend Application for Fellowship, three members if applying for Chartered Member and two members if applying for Member or Affiliate.

*I have read the particulars on this form which to the best of my knowledge and belief are true and from personal knowledge recommend the candidate to the Council for election as an Affiliate/Member/Fellow of The Chartered Institute of Logistics and Transport.*

Name of Referee	Tel No	Member No	Membership Grade	Signature
<b>If you do not know any members of the Institute, do not worry about this Section – the CILTSA Membership Committee will act as your Referees.</b>				

## E. DECLARATION

*I certify that the statements on this form are correct. I promise that in the event of my election to Chartered status, I will observe the Code of Professional Conduct, will be governed by the Charter and the Bye-laws of the Institute and will promote the objects of the Institute as far as shall be in my power. If at any time I desire to withdraw from the Institute, I will in accordance with bye-law No 21, after payments of all subscriptions or other sums due from me including any subscriptions for the current year; send my resignation to the CILTSA Council and return therewith any certificates of membership held by me.*

Signature:	Date:
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Correspondence to be sent to: Private Address  Company Address  (Place tick ✓ in appropriate box)

Send your Application to: CILTSA: P O Box 44945, Linden, 2104. Tel: +27 11 789-7327. Fax: +27 11 787-7865.  
E-mail: info@ciltsa.org.za Web site: www.ciltsa.org.za



## YOUR CURRICULUM VITAE -GUIDANCE NOTES

### What needs to be included?

#### Your Current Position

- Your current role and responsibilities in your organisation.
- Your current budget responsibilities, if applicable.
- The number of employees who report to you.
- The key objectives of the position that you currently hold.
- Your responsibilities, decision making and planning of resource allocation, staff, financial decisions, budget etc.
- Your reporting lines (where possible an organisation chart showing your position in your organisation, to whom you report and who reports to you).

#### Your Career History

- Give brief details of previous companies, job titles, dates of employment, responsibilities, and any other relevant information, including any notable achievements, to support your application.

#### Your Education and Training

- Describe University degree and subject(s) taken.
- Full details of qualifications (including name of the institution or awarding body), dates, and results.
- Other courses and CPD (Continuing Professional Development) you may have taken.

#### Supporting the Institute

- A summary of how you intend to support the Institute and commit to continuing personal and professional development.

### CODE OF PROFESSIONAL CONDUCT

The following represents the Institutes Bye-Laws, (22) which as part of the disciplinary process also serves as a code of conduct: -

At all times a Member shall uphold the good standing and reputation of the Institute, and in exercising authority as a professional person shall: -

- (a) comply with the law, custom and practice of any country in which he/she works; and
- (b) not misuse his/her authority or office for personal or other gain;
- (c) not engage in any conduct which would bring the Institute into disrepute

In addition, all members of the Institute must abide by the Code of Conduct of The Chartered Institute of Logistics and Transport.

Members of The Chartered Institute of Logistics and Transport shall support the general objects of the Institute's Charter at all times: -

- Act responsibly towards the welfare, health and safety of all members of their organisation and the impact of Logistics and Transport on the environment and the community in general;
- Uphold the integrity and professionalism of the Logistics and Transport industry;
- Continue their professional development throughout their careers and actively assist and encourage fellow members as well as well as non-members to advance their Logistics and Transport knowledge and expertise;
- Strive to serve the interests of their employers loyally without compromising their professional integrity or ethics;
- Carry out their duties in such a way as to promote a professional image of The Chartered Institute of Logistics and Transport and the Logistics and Transport industry overall;
- Build their professional reputation on merit and compete fairly where competition is appropriate; and,
- Actively promote international understanding, goodwill and co-operation among those in the Logistics and Transport sectors.

#### **The Entrance Fee / proof of payment must accompany the submission of this Application Form.**

Entrance Fees for October 2009 to September 2010			Subscription Fees for October 2009 to September 2010		
Grade	Applicants in SA	Applicants outside of SA	Grade	Members in SA	Members outside of SA
Fellow (FCILT)	R620	R945	Fellow	R620	R925
Chartered Member (CMILT)	R620	R945	Chartered Member	R430	R640
Member (MILT)	R620	R945	Member	R380	R550
Affiliate	R315	R480	Affiliate	R240	R365
Student	R185	R275	Student	R185	R275
			Retired Members	R185	R275

CILTSA's Banking Details are as follows:

Bank: ABSA. Branch: Pretoria. Branch Code: 32 334 500. Account No: 00 393 400 62

Account Type: Savings Account